

Launch of National Awards Programme for 2010

The **NZ Business Excellence Awards** are the most prestigious and rigorous awards in NZ and utilise the complete US Baldrige criteria which is internationally calibrated.

The **NZ Business Achievement Awards**, piloted in 2007, utilise an abridged criteria endorsed by the Ministry of Economic Development and the Ministry for the Environment and which is aligned to the US Baldrige criteria but less detailed. The application only requires 25 pages as opposed to the 50 pages for the NZ Business Excellence Awards. The purpose of this new level of award is to encourage entries from members new to the Foundation, Awards, the Baldrige criteria and also previous winners of Sectoral and Regional Awards.

All applications are treated in strictest confidence with stringent processes to ensure confidentiality.

Expressions of Interest (EOI's)

For organisations who may wish to enter either set of awards or the category awards we would like to request preliminary Expressions of Interest.

The close off date for potential applicants to provide an expression of interest is 19 February 2010

We also ask for expressions of interest from potential evaluators for either set of awards.

Preliminary applications close 15 March for members of the evaluator panels for both awards.

Who can apply for the Business Achievement Awards

The **NZ Business Achievement Awards** and the **Category awards** associated with them are only open to organisations that have not previously been recognised in the NZ Business Excellence Awards at Silver level or above.

As a component of the NZ Business Achievement Awards only, we have introduced Category level awards. Applicants for the category awards may enter a **maximum of three** individual categories. Applicants for category awards may also enter an application in the full NZ Business Achievement Award.

The NZ Business Achievement Award categories are:

- Leadership
- Strategy & Planning
- Customer & Market
- Information & Analysis
- Workforce
- Process Management

The category awards are awarded on a "first past the post" basis i.e. judged against other entries in that category to determine a "winner" subject to minimum standards being achieved.

The NZ Business Excellence Awards and the NZ Business Achievement Awards are **not** judged on a "first past the post" basis, rather are awarded on merit.

Evaluator Training

Please note that evaluator training for both evaluator panels will involve a **combined Pre-Evaluator Training** for all new evaluators. New evaluators are those who have not evaluated previously or those who have not evaluated within the previous two years. This is followed by specific Evaluator Training for the NZ Business Excellence Awards evaluator panel on 1, 2, 3, June 2010 (venue and location tbc) and specific Evaluator Training for the NZ Business Achievement Awards evaluator panel on 9 June. For the latter, the venue will be either Auckland or Wellington, or both, depending on numbers.

As in previous years the cost of attending the pre evaluator training is \$395 plus GST.

Fee Paying Attendees

We will also be accepting "**Fee paying**" attendees for the NZ Business Excellence Awards evaluator training which is conducted by an experienced Baldrige expert and covers the International Baldrige criteria. The cost will be \$1950 plus GST and includes accommodation, all meals, entertainment, all materials and the training itself over the 3 days.

Fee payers do not participate on an evaluator team thus receive the benefit of the training but are not required to participate on an evaluator team. Fee payers are still required to complete portions of a case study in order to be prepared for evaluator training.

The NZ Business Achievement Awards training on 9 June will utilize a local trainer and attendance on a fee paying basis can be negotiated on a case by case basis.



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Do you think you might want to apply for the NZ Business Excellence Award?

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Other Costs

The cost of evaluator training, (excluding pre evaluator training) for members of both evaluator panels is met in full by the Foundation. The cost of transport to and from the training venues is met by the evaluators

or, in most cases by their employers.

The time commitment for evaluating for the NZ Business Excellence Awards is on average about 120 hours all up. The time commitment for the NZ Business Achievement Awards has not yet been accurately determined due to the fact they are new, however it will obviously involve less time due to the fact the application document is half the size of the full Baldrige application and the training commitment will only be 1 day compared to 3 days for the NZ Business Excellence Awards.

If you wish to express your interest for either,

**Applying for the NZ Business Excellence Awards, or,
Applying for the NZ Business Achievement Awards, or,
Applying for a NZ Business Achievement Category Award, or,
Applying to be on the National Evaluator panel;**

please respond to this email clearly indicating what you are expressing an interest in and we will forward the relevant documentation. See contact details on next page. More information and documentation is available on our website.

Please do not hesitate to contact the Foundation should you wish to discuss the options available or request further information or clarification.

The key dates for the awards are

Activity	Date(s)
EOI close off	19 February
EOI review complete – Applicants Confirmed	26 February
Evaluator applications due	15 March
Application development workshop	TBC – call us for details
Pre-Evaluator Training	Akl 20 April / Wgt 21 April / ChCh 23 April
Applications close off	31 May
National Evaluator Training (NZBEA)	1/2/3/ June – location/venue (tbc)
Business Achievement Awards Evaluator training	9 June - Auckland
Individual review	4 June – 5 July
Consensus meetings	12 - 30 July
Consensus FBR due including Site Visit Recommendations	9 Aug
Site visit preparation	9 – 27 Aug
Site visits	6 – 24 September
Final scores and FBRs due	11 October
Judging	26 October
Awards ceremony	26 November
Final FBR to applicants	Early December
Applicant Debrief Meetings	From December – on request

Kind regards

Leanda Newitt

Awards / Administration Manager

New Zealand Business Excellence Foundation
Takapuna House, Level 1, 3 Anzac Street, PO Box 331-658 Takapuna
Telephone: 09 489 8791 **Fax:** (09) 489 8793 **Mobile:** 021 107 4580
Email: leanda.newitt@nzbef.org.nz
Website: www.nzbef.org.nz

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